



# CADDO PARISH COMMISSION

GOVERNMENT PLAZA - 1ST FLOOR - 506 TRAVIS STREET - SHREVEPORT, LOUISIANA 71101-5408

2005-010

*Handwritten signature/initials*

JAMES H. "JIM" MORRIS  
PRESIDENT  
DISTRICT 1  
P.O. BOX 217  
OIL CITY, LA 71081

2050043

JOYCE BOWMAN  
VICE PRESIDENT  
DISTRICT 8  
3828 MILTON STREET  
SHREVEPORT, LA 71108

December 15, 2004

ROBERT BROWN  
PARLIAMENTARIAN  
DISTRICT 9  
1508 CAMBRIDGE DRIVE  
SHREVEPORT, LA 71105

Board of Ethics  
State of Louisiana  
8401 United Plaza Building, Ste. 200  
Baton Rouge, LA 70809

LINDORA BAKER  
DISTRICT 6  
P.O. BOX 5041  
SHREVEPORT, LA 71108

To whom it may concern:

CLIFFORD RAY COLLINS  
DISTRICT 12  
4040 CALDERWOOD DRIVE  
SHREVEPORT, LA 71118

Enclosed is a certified copy of the Caddo Parish Commission proceedings of December 6, as they appeared in the official journal for the Parish of Caddo, with individual ethics statements for Commissioners Bob Brown, Carl Pierson, Rose Wilson-McCulloch, Stephanie Lynch and Clifford Ray Collins. Please be advised that as board members of various agencies we recognize that a potential conflict may exist with respect to the expenditure line items for those agencies, therefore we are able to cast a vote that is fair, objective, and in the public interest.

DAVID COX  
DISTRICT 10  
2833 LYLES LANE  
SHREVEPORT, LA 71118

GILFORD L. "GIF" BILLEN  
DISTRICT 4  
645 DALZELL STREET  
SHREVEPORT, LA 71104

If we can provide further information, please contact Mr. Jerry Spears, clerk of the commission (318)226-6596.

MICHAEL D. LONG  
DISTRICT 8  
238 PRESTON AVENUE  
SHREVEPORT, LA 71105

Sincerely

STEPHANIE LYNCH  
DISTRICT 7  
5037 WATERS PLACE  
SHREVEPORT, LA 71108

*Handwritten signature of Jerry C. Spears*  
Jerry C. Spears  
clerk

ROSE WILSON-MCCULLOCH  
DISTRICT 2  
2509 KEMP LANE  
SHREVEPORT, LA 71107

enc. Certified copy of December 6, 2004 Commission Minutes

CARL A. PIERSON, SR.  
DISTRICT 3  
2108 WYOMING CIRCLE  
SHREVEPORT, LA 71101

HON WEIR  
DISTRICT 11  
2408 HELMSDALE COURT  
SHREVEPORT, LA 71118

JERRY C. SPEARS  
COMMISSION CLERK  
318-226-6598  
FAX 318-226-8884

ETHICS ADMINISTRATION  
CAMPAIGN FINANCE  
RECEIVED

2005 JAN - 6 PM 12: 25

MINUTES OF THE SPECIAL MEETING OF THE  
CADDO PARISH COMMISSION  
HELD ON THE 6TH DAY OF DECEMBER, 2004

The Caddo Parish Commission met in legal and regular session on the above date at 3:30 p.m. in the Government Chamber with Mr. Jim Morris, President, presiding, and the following members in attendance, constituting a quorum: Commissioners Baker, Bowman, Brown, Collins, Cox, Gillen, Long, Lynch, McCulloch, Morris, Pierson and Webb (12). ABSENT: None.

The invocation was given by Mr. Webb, and Mrs. Baker led the Commission in the Pledge of Allegiance.

**NEW BUSINESS**

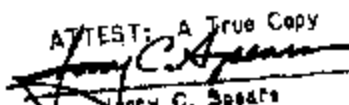
President Morris then stated the purpose of this special meeting of the Commission as being to consider and act upon the various budgets comprising the Parish of Caddo Operating and Capital Improvement Budget for 2005. He said that in keeping with long-established practice, the Commission would first adopt rules and procedures governing presentation, amendment and debate of those ordinances. He directed the Clerk to present those procedures, to wit:

**RULES OF PROCEDURE  
for  
REVIEW AND ADOPTION OF 2005 OPERATING AND  
CAPITAL IMPROVEMENTS BUDGET**

- 1) Budgets will be reviewed and approved in an order to be determined by consensus.
- 2) No member of the general public will be permitted to speak except by a two-thirds vote of the body to suspend the rules to allow such input.
- 3) A motion to adopt each respective budget will place that budget on the floor for review, discussion and questions on it.
- 4) With a motion on the floor, Commissioners can direct questions to the appropriate staff/agency/department, or initiate debate or comment.
- 5) Each Commissioner will have at least one opportunity to speak on each budget presented before any Commissioner can speak again.
- 6) A motion to adopt places the original ordinance, as presented, on the floor for debate. Motions may be accepted during the course of debate to amend budget line items. Each Commissioner will have one opportunity to speak on a proposed amendment. At the conclusion of this round of debate, the question will be called on the proposed amendment and a vote taken before another motion to amend will be accepted.
- 7) All proposed amendments to any budget ordinance will be voted upon in succession before a vote may be called on passage of the entire ordinance.
- 8) A motion to call the question on the original motion will not be accepted until every Commissioner has had at least one opportunity to speak or ask questions.
- 9) Upon a successful call of the question on the floor, a vote will be conducted by voting machine.
- 10) Seven "Yea" votes are required for adoption of any amendment to a budget ordinance.
- 11) Seven "Yea" votes are required for final passage of any budget ordinance, including any amendments which have been previously approved.

It was moved by Mr. Brown, seconded by Mrs. Bowman, that the foregoing procedures for reviewing the 2005 Operating and Capital Improvements Budget and approval of budget ordinances be adopted. Motion carried.

At this time the Clerk stated that he is in receipt of letters from several Commissioners stating, in compliance with the Louisiana Code of Governmental Ethics, their recognition of a potential conflict in regard to matters to be voted upon by the Commission at this meeting, and their assertion that their votes will be cast objectively. He then entered the letters into the record, as provided by R.S. 42:1101, as follows:

ATTEST: A True Copy  
  
Jerry C. Sparto  
Commission Clerk

Special Meeting  
December 6, 2004  
Page 2

"Mr. Jerry Spears  
Caddo Parish Commission  
Government Plaza  
505 Travis Street, 1<sup>st</sup> Floor  
Shreveport, LA 71101

Dear Mr. Spears:

In accordance with Louisiana Code of Governmental Ethics, I am hereby submitting this statement pertaining to a matter on which I will be required to vote.

I am a board member of the Caddo Community Action Agency, a non-profit corporation. I do not receive any form of compensation for services rendered to the Caddo Community Action Agency as a board member.

The 2005 Operating and Capital Improvements Budget will be placed on the Caddo Parish Commission's special meeting agenda for December 6, 2004. The 2005 Operating and Capital Improvements Budget contains expenditure line items for the Caddo Community Action Agency. Although I recognize that a potential conflict may exist with respect to the expenditure line items for the Caddo Community Action Agency, I am able to cast a vote that is fair, objective, and in the public interest.

Please ensure that this statement be recorded in its entirety in the official journal and minutes of the Caddo Parish Commission. Also, please send a copy of this statement as it appears in the official journal to the Louisiana Board of Ethics.

Sincerely,

/s/ Clifford Ray Collins  
/s/ Stephanie Lynch  
/s/ Rose Wilson-McCulloch  
/s/ Carl A. Pierson, Sr.

\*\*\*\*\*  
"Mr. Jerry Spears  
Caddo Parish Commission  
Government Plaza  
505 Travis Street, 1<sup>st</sup> Floor  
Shreveport, LA 71101

Dear Mr. Spears:

In accordance with Louisiana Code of Governmental Ethics, I am hereby submitting this statement pertaining to a matter on which I will be required to vote.

I am a board member of the Coordinating and Development Corporation, a non-profit corporation. I do not receive any form of compensation for services rendered to the Coordinating and Development Corporation as a board member.

The 2005 Operating and Capital Improvements Budget will be placed on the Caddo Parish Commission's special meeting agenda for December 6, 2004. The 2005 Operation and Capital Improvements Budget contains expenditure line items for the Coordinating and Development Corporation. Although I recognize that a potential conflict may exist with respect to the expenditure line items for the Coordinating and Development Corporation, I am able to cast a vote that is fair, objective, and in the public interest.

Please ensure that this statement be recorded in its entirety in the official journal and minutes of the Caddo Parish Commission. Also, please send a copy of this statement as it appears in the official journal to the Louisiana Board of Ethics.

Sincerely,

/s/ Bob Brown  
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